

## **DRAFT CORPORATE SERVICES PLAN – UPDATE**

### **Aim**

- 1.1 To provide the Integration Joint Board (IJB) with an update on progress towards the development of the Corporate Services Plan for the Partnership.
- 1.2 The paper provides information re the key services that will be included in the plan and the draft timescales for completion.

### **Background**

- 2.1 The legislation embedded in the Scheme of Integration requires that Scottish Borders Council and Borders Health Board agree the corporate support services required to fully discharge IJB duties under the Act.
- 2.2 Section 4.7 of the Scheme of Integration lays out the requirement for the development of the Corporate Services Plan. In this section it specifies the minimum services to be covered as follows:

“These support services will include, but not be limited to:-

- Finance (including capital planning)
- HR
- ICT
- Administrative Support
- Committee Services
- Internal Audit
- Performance Management
- Risk
- Insurance.”

- 2.3 As well as the services required to be included by the legislation, our Corporate Services Plan will also include communications support to the Partnership. In addition, we will include the role of Planning and Performance services under the Performance Management category.
- 2.4 As we move through year one, and in line with our approach to the Commissioning and Implementation plan, the partner organisations are working together to ensure that we deliver a joined up and informed approach to providing the support services, to ensure continuity within existing business structures. However, we are also planning to review the requirements for these corporate services so that we can agree, where appropriate, the ways in which these will develop and evolve in subsequent years.

### **Summary**

- 3.1 Through the various programme workstreams to date, each of the service leads for these areas have been involved in, and contributed to the development of the

programme and project outputs and they are aware of the need to establish our longer term approach to corporate services.

3.2 We plan to work through each service to identify any changes and/or efficiencies that can be achieved to improve joint working and to meet the needs of the Partnership, whilst retaining the level of service necessary to meet the demands of the individual organisations.

3.3 We will provide a further update to the IJB at the August meeting.

### Recommendation

The Health & Social Care Integration Joint Board is asked to **note** the report and confirm that we should proceed with our approach to developing the longer term Corporate Services plan.

<b>Policy/Strategy Implications</b>	Meet legislative requirements and support delivery of the Strategic Plan
<b>Consultation</b>	Engagement with management team and key corporate services leads will be fundamental to the delivery of the plan
<b>Risk Assessment</b>	To be carried out through the development of the plan
<b>Compliance with requirements on Equality and Diversity</b>	Advice on EIA requirement will be sought throughout the development of the plan
<b>Resource/Staffing Implications</b>	To be determined through development of the plan

### Approved by

<b>Name</b>	<b>Designation</b>	<b>Name</b>	<b>Designation</b>
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